

### Ambulance Policy

Service Name :	Scope of services being provided by the hospital
Date Approved :	01.07.2017
Approved By :	<i>Principal</i> SCB Dental College & Hospital  Name :Prof J K Dash  Signature :
Reviewed By :	..... Name :Dr. ....  Signature :
Issued By :	
Responsibility of Updating :	

The following are the authorized holders of the controlled copy

Controlled copy no.	Name/Designation of the holder of controlled copy

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## AMENDMENT SHEET

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There is no separate ambulance at SCB Dental College and Hospital, Cuttack.

Proposal to supply one mobile dental van has been sent to govt. for procurement through annual indent 2015-16 ,as this is a mandatory requirement by DCI.

This Ambulance Policy is applicable to Mobile Dental Van of SCB Dental College and Hospital , Cuttack.

**A. Purpose:**

1. To ensure proper and timely facilitation of the comprehensive Dental treatment to the needy population.
2. To ensure proper and timely transportation of patient to the hospital for appropriate medical attention.
3. To ensure proper transfer of patient from the hospital.

**B. Scope:**

Hospital wide

**C. Responsibility:**

**I/C Public Health Dentistry.**

**D. Policy:**

The ambulance service/ Mobile Dental Van provides the first point of access to health care for a wide variety of patient conditions, ranging from preventive , curative, life-threatening emergencies to chronic illness and social care.

**ii. Key standards for ambulance/ Mobile Dental Van services include:**

1. Comprehensive dental care including Preventive, educative, curative to the general public and needy one in school and community.
2. Responding to life-threatening calls.
3. Responding to non-life threatening calls.
4. Getting Emergency drugs and blood for hospital emergency
5. To provide any such service that the hospital may find deem.
5. Ambulance/ Mobile Dental Van will not be used for carrying dead bodies except incase where the patient expires during transportation.
6. Ambulance/ **Mobile Dental Van services** will be available within the state of Odisha and as per requirement for study propose in particular geographical location.

**iii. Protocol**

1. All Ambulance/ **Mobile Dental Van** drivers will be BLS trained.
2. Drivers must be in uniform and ID tag when driving the ambulance/ **Mobile Dental Van**

#### **iv. Responsibility for Maintenance of the ambulances /Mobile Dental Van**

1. The ambulance/ Mobile Dental Van driver shall maintain the vehicle in clean and good condition.
2. The ambulance /Mobile Dental Van driver is responsible to maintain 90% of the medical gas (oxygen) to the total storage capacity of Oxygen. If the level of the Oxygen storage goes less than 50% the ambulance driver requests the designated staff to replace a 100% full refilled Oxygen cylinder.
3. The ambulance driver/ Mobile Dental Van has to ensure the pneumatic pressures of the wheels are within stipulated pressure. If found less it is to be notified and refilled with informing the Medical Officer or I/C on duty and a movement entry has to be made in the designated register.
4. The ambulance /Mobile Dental Van driver has to upkeep all the non clinical equipments inside the van if in case of any malfunction it is to be reported to the I/C Public Health Dentistry which has to be entered in the designated register & should be intimated to Principal SCB Dental College and Hospital , Cuttack.
5. The van driver shall check the brake-oil level, Engine oil level, Wheel pneumatic pressure. Engine coolant, oxygen level, fuel level, siren, lights ups charge and the equipments in the ambulance twice everyday.
6. The Designated Pharmacist will be responsible to maintain the required medicines in the Ambulance. The availability of medicines in the ambulance will be checked by the pharmacist at 8:00 am in the morning, the entry of the same would be made in the designated register. Prior to the dispatch of the the Dental Van Pharmacist rechecks the medicines in the Ambulance to ensure the availability of all the essential drugs. Once the Ambulance returns, the Pharmacist checks the medicines to replenish any medicine which has been used.
6. The Mobile Dental Van Driver shall upkeep and maintains all the documentation relating to the van.
7. The Mobile Dental Van driver shall always maintain the adequate fuel in ambulance and procures diesel as and when it reaches the safe minimum level of stock.
8. The Mobile Dental Van driver requests for the diesel indents from the designate clerk in the office as and when Van diesel stock level goes below the safe stock level. The diesel is got filled from the authorized vendor decided by the Administration.
9. The movement of Van for the refill of the fuel is to be notified to the designate clerk and an entry of the same is made in the designated register.

#### **v. Emergency calls:**

1. The Emergency ambulance call is received in the Department of Public Health Dentistry, then the time and Number of the caller is noted down by the staff responding to the call and Intimate the message to the I/C Public Health Dentistry.
2. All the movements of the Ambulance/van are controlled only by the I/C Public Health Dentistry.
3. All the patient calls that are entertained by the hospital are considered load and go situation .The ambulance driver may assist on all the load-and –go situation in scene of emergency.
4. The Emergency drugs and the Clinical therapeutic, diagnostic equipment will be kept in the Emergency Department and will be moved into the ambulance only during calls as per the advice of the I/C.
5. The designated pharmacist will be responsible for the same.
6. All communications are done from the van to the ground station through phone in possession with the Mobile Dental Van driver.